

# RENOVATION CHURCH

## MINISTRIES DIRECTOR JOB DESCRIPTION

### FULL TIME POSITION

40-45 hours per week  
Flexible daytime schedule  
On site position in Blaine, MN  
For salary information - email  
Rachel@renovationchurch.org

### INCLUDED BENEFITS

Health, Dental, and Vision Insurance  
(70% of premiums paid)  
Employer Retirement Contribution  
(6% of annual salary)  
3 weeks vacation and 7 paid  
holidays

## DEAR INTERESTED APPLICANT,

Renovation Church is a fast-growing community that is passionate following Jesus and helping others do the same. We recently moved into a brand new 45,000 square foot church building, and since moving our church has grown in attendance from 500 to over 2,000 people over the past three years. We are looking to hire a Ministries Director to oversee our ministry staff and vision of discipleship from birth - adult ministries. A person experienced and skilled in managing staff, casting vision, and building systems will thrive in this role. Renovation Church is a Bible-believing church and is affiliated with Converge. To learn more about who we are as a church, visit [RenovationChurch.org](http://RenovationChurch.org).

## QUALIFICATIONS

### LIFESTYLE

- Personal, growing, and mature relationship with Jesus Christ
- Demonstrates consistent lifestyle and is of strong character
- Demonstrates a humble and teachable attitude
- Responsible and reliable in work and life
- Agrees with our Statement of Faith and has a strong respect for the Word of God.

### GIFTEDNESS AND ABILITIES

- Must be a reliable self-starter, delegator, natural leader, and team player
- Ability to see refinements needed and activate changes
- Has a passion and knowledge of effective discipleship formats

- Has a strong ability to organize and follow through with ongoing tasks
- Visionary-minded, extensive experience in leading others
- Preferred Experience: Several years in managerial position
- Preferred Experience: Several years of experience in leading a church ministry

## **RESPONSIBILITIES**

### **OVERSEE MINISTRY DEVELOPMENT TO CHILDREN'S, YOUTH, AND ADULT MINISTRIES**

- Provide strategic oversight and vision to Children's, Youth, and Adult Ministry staff; creating an arch of discipleship from birth – adults for Renovation Church ministries
- Meet regularly with the Children's, Youth, and Adult Ministries staff (currently, but not limited to; Children's Pastor, Middle School Pastor, High School Pastor, Pastor of House Churches, Renovation U Pastor, Counseling Pastor, Missions Pastor); developing each in their role to the church and holding them accountable to tasks
- Visit all ministries under your care regularly to provide feedback for improvement ideas
- Partner Family Ministry staff to the Communications Director and Graphic Designer to provide excellent communication materials of each individual ministry to the broader church

### **REPORT DIRECTLY TO THE EXECUTIVE DIRECTOR**

- Meet regularly with the Executive Director to report strengths and weaknesses of the ministry, to be held accountable for job responsibilities, and also to better develop personal leadership.
- Attend monthly staff meetings and weekly staff prayer meetings